

## Recycled-Content (Green Procurement) Evaluation Sheet [up to 15\* Points] Possible

**Note:** individual grant programs may customize this form. Therefore, applicants must complete the form included within the grant application packet.

**Instructions:** Please complete this evaluation sheet. To increase recycled-content product purchasing and sustainable practices, CIWMB includes this in their grant scoring criteria. Remember to take into account what the entire governing body is purchasing and implementing. (Please see the backside for details.)

**Name of Applicant:** \_\_\_\_\_

### Recycled-Content (Green Procurement) purchasing policy

**Points Possible [3\*]**

2 Points possible if the policy is adopted during the application period by the applicant or its governing body

Have you adopted a **policy**?

☐ No ☐ Yes if yes, date adopted: \_\_\_\_\_ By: \_\_\_\_\_ (governing body, executive officer)

### With or without an adopted policy

**Points Possible [4\*]**

Evidence of **purchasing** recycled-content or other sustainable products

0.5 pts per check

Check the recycled-content or other sustainable products you have purchased within the past year:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Paper – copy paper, brochures, flyers, educational materials<br><input type="checkbox"/> Plastic - lumber, carpet, signs, promotional items<br><input type="checkbox"/> Retread tires -passenger, truck, bus, trailer, equipment tires<br><input type="checkbox"/> Glass - windows, fiberglass insulation, beakers<br><input type="checkbox"/> Paper products (janitorial supplies), boxes, ceiling tiles<br><input type="checkbox"/> Latex paint, graffiti abatement, interior and exterior paint | <input type="checkbox"/> Steel - fencing, power tools, automobiles, furniture<br><input type="checkbox"/> Tire-derived - flooring, mats, playground and track surfaces<br><input type="checkbox"/> Solvents - for cleaning heavy equipment, printers, and parts<br><input type="checkbox"/> Re-refined oil - lubricating oils for motors and engines<br><input type="checkbox"/> Compost/mulch – landscaping materials, erosion control<br><input type="checkbox"/> Less polluting equipment, vehicle, and machinery | <input type="checkbox"/> Water based cleaning solutions for printers and equipment<br><input type="checkbox"/> Less toxic chemicals, pesticides, and cleaners<br><input type="checkbox"/> Low/no VOC (volatile organic compound) products<br><input type="checkbox"/> Low energy use – lights, appliances, and equipment<br><input type="checkbox"/> Water efficient products<br><input type="checkbox"/> Other, please list: _____<br>(innovative examples on backside) |
|---|--|--|

### With or without an adopted policy

**Points Possible [4\*]**

Evidence of performing sustainable **practices**

0.5 pts per check

(Sustainable practices are practices that result in resource conservation and/or efficiency).

Check the sustainable practices you have performed within the past year:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Integrated pest management<br><input type="checkbox"/> Grasscycling<br><input type="checkbox"/> Composting/mulching<br><input type="checkbox"/> Operations and maintenance, xeriscaping, natural fertilizers | <input type="checkbox"/> Renewable energy<br><input type="checkbox"/> Energy efficiency<br><input type="checkbox"/> Sustainable construction<br><input type="checkbox"/> Demolition debris recycling | <input type="checkbox"/> Water-efficiency<br><input type="checkbox"/> Other, please list _____<br>(innovative examples on backside) |
|---|--|---|

### With or without an adopted policy

**Points Possible [4\*]**

**Evaluation** - Evaluate the policy and efforts by addressing positive and negative features.

**Positive:**

**Negative:**

\* For this form example, 100 points is used to determine grant eligibility. Recycled-Content (Green Procurement) accounts for 15% of the points determining eligibility. Each Grant Program determines point distribution.

## Overview

Purchasing recycled-content products creates markets for the materials that local and state governments divert in complying with Assembly Bills 939 and 75. If these diversion efforts are to be successful, adequate markets must exist for the diverted material. It is arguable that no better market development tool exists than purchasing recycled-content products that contain the diverted materials.

In addition, implementing other sustainable practices reduces the amount of waste being generated in the first place. To help ensure that resources are conserved and markets exist for the recycled-content products, at the June 18-19, 2002 meeting the Board approved revisions to the Grant Scoring Criteria to reflect that a minimum of fifteen percent of the points used to determine eligibility be used to evaluate “Evidence of a Recycled-Content Purchasing Policy or Directive” in competitive grant applications. With Board approval, this can be lowered to ten percent.

This evaluation sheet was designed to assist grant programs in applying the Board’s direction. Applicants can receive points for having a policy, purchasing recycled-content products or performing sustainable practices, and self-evaluating their efforts.

In addition to the bottom line market development benefits of “buying recycled” and conserving resources, there are numerous other reasons to promote sustainable practices and the procurement and purchase of recycled-content products by local and state governments. The reasons include:

- Less manufacturing waste and pollution
- A reduction in energy and water consumption
- Reduced reliance on natural resources
- Economic development
- Job creation

## Innovative Approaches

Thousands of sustainable products and practices can be purchased and/or implemented. All of which have less environmental impacts than standard products and practices. The possibilities are endless. By allowing applicants to receive points for innovative purchases and practices, we can learn from one another. Here are some innovative approaches that governments, businesses, and households are implementing.

- Require staff to rent alternative fueled vehicles when traveling
- Require that 10% of their fleet be electric vehicles
- Local area networks
- Waterless urinals
- Closed offices on Fridays
- Telecommuting

**Sample Procurement Policies** are available at: [www.ciwmb.ca.gov/BuyRecycled/policies](http://www.ciwmb.ca.gov/BuyRecycled/policies).

Public Contract Code (PCC) 12210: All local and state public agencies shall purchase recycled products instead of non-recycled products, so long as price, quality, and availability are comparable.

PCC 12205: On and after January 1, 2000 at least fifty percent (50%) of State purchases are required to be recycled products.

PCC 12213: All public agencies shall require the bidder to certify the amount of recycled material in all products. No product manufactured with postconsumer or secondary material shall be discriminated against for reason other than function. Recycled-content products are to be preferred over non-recycled-content products.